



**L. S. RAHEJA**  
**SCHOOL OF ARCHITECTURE**

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(Bombay Suburban Art & Craft Education Society)

**ACADEMIC AUDIT REPORT**  
**ACADEMIC YEAR 2020-2021**

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### **Academic Audit 2020-2021**

L.S. Raheja School of Architecture, as an initiative of the IQAC (Internal Quality Assurance Cell), conducted an Academic Audit 2020-2021 after the end of the academic year. This Audit was conducted by a two member committee. These two members were appointed by the Institute and are experts from Academics and the Industry. This committee conducted a thorough review of all the academic information such as course objectives and outcomes, examinations review, academic calendar and planning, staff information and co curricular and extracurricular activities. They interacted with the Principal and the staff for better understanding the overall direction of discourse for each academic year. Through their understanding and analysis of the evaluated academic documents, they generated a comprehensive report of observations and recommendations for improvement.

### **Objectives of the Academic Audit**

1. To review satisfaction of all statutory compliances, mandated committee representations and note the intake of students for all programs.
2. To note the faculty to student ratios and note any faculty upgrades and initiatives for improvement.
3. To understand the planned academic calendar and study the adherence to the estimated schedule at the beginning of the academic year.
4. To study the academic report for better understanding of course objectives and outcomes and recommend improvisations (if any).
5. To note the curricular and extracurricular activities and participation by the Institute.
6. To compile all observations and state recommendations for improvement (if any).



**Date and Time**

27th August 2021, 10:00 am onwards

**Venue**

Conference Room, 1st Floor  
L.S. Raheja School of Architecture,  
Bandra East, Mumbai

**Academic Audit Committee 2020-2021**

<b>Sr. No.</b>	<b>Name of Auditor</b>	<b>Designation of Auditor</b>
1	<b>Ar. Suresh Singh</b> Principal Academy of Architecture, Prabhadevi, Mumbai	Academic Expert
2	<b>Ar. Anooj Vakil</b> Senior Practicing Architect	Industry Expert

**Documents attached for reference**

1. Academic Report 2020-2021

<b>Contents of Academic Report 2020-2021</b>
Intake for all programs and Statutory compliances
Co-curricular Report
Extra Curricular Report

2. Academic Report 2020-2021 Part 2
3. List of Full time teaching staff
4. Institutional Committees
5. Stakeholder Survey Report 2021-2022



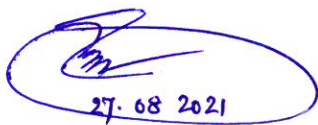


## Observations and Recommendations

- Owing to the COVID 19 pandemic and restrictions laid on physical classes getting conducted at the Institute, L.S. Raheja School of Architecture conducted academic activities online for all classes of B. Arch and B.Voc (interior Design) program.
- L. S. Raheja School of Architecture completed all mandatory compliance procedures stipulated by University of Mumbai, Council of Architecture, Directorate of Technical Education and UGC.
- They have 100% admissions against the allotted seats in both the Bachelor of Architecture and Bachelor of Vocation (Interior Design) program.
- The first year admissions had been delayed due to COVID and the Institute modified the teaching learning schedule and academic calendar to accommodate for the delay of admissions.
- The Institute maintained a required student to staff ratio. The staff has attended teacher training programs in the online mode ensuring upgradation during the pandemic.
- The formation of all Statutory committees is as per norms. The meetings for the committees' has been restricted due to the pandemic.
- The Institute has drafted a weekly online teaching schedule to accommodate the convenience of staff and students.
- The Institute has drafted and adhered to a detailed annual Academic Calendar. The calendar included Extracurricular and Academic milestones planned for the year. The
- The individual class Academic calendar is detailed and outlines course objectives and outcomes for all the years of the program.
- The medium of discourse was completely online and was modified based on the pandemic conditions and the mandates received from time to time. The course objectives have been well incorporated in the detailed teaching- learning plans of each year. Syllabus and its objectives were adhered to in all semester pedagogies.
- Continuous evaluation of assignments submitted in the online mode is observed.
- The Institute purchased Google suite licenses and conducted teaching learning and evaluation for all classes on this online platform.
- Defaulter lists were regularly emailed to parents and students for their information. Online meets were conducted from time to time to ensure efficient communication for slow learner students in each class.
- Examinations were conducted in the online mode for odd semesters and even semesters. The examination timetable was declared in advance and paper setting and

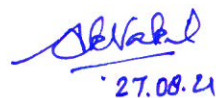
paper corrections were done by staff based on University of Mumbai guidelines in the online mode.

- The online examinations were conducted following the guidelines laid by the University of Mumbai with a detailed Standard Operating Procedure document to ensure no unfair means were undertaken by students.
- The results are observed to be declared within the stipulated time period after the examination as mandated by the University of Mumbai.
- Co curricular activities were conducted efficiently in the online mode. The Institute also conducted the Annual Festival and Convocation ceremony online to boost student morale.
- The Institute has collected student feedback to check efficiency of the online teaching learning process. They have incorporated various modes of lecture discourse to ensure assimilation of information by all students.
- Stakeholder feedback is noted and the suggestions are incorporated by the Institute.
- It is recommended that the Institute consider the purchase of ERP software for conducting online examinations and maintaining student attendance records.
- It is recommended that the IQAC submit a report summarizing work done by IQAC through the academic year for the next Academic Audit.



27.08.2021

**Ar. Suresh Singh**  
Academic Expert/ Principal  
Academy of Architecture



27.08.21

**Ar. Anooj Vakil**  
Industry Expert  
Senior Practicing Architect

27th August 2021  
Mumbai