



Reference: LSR/CDC/2022-23/03  
November 03, 2022

## NOTICE

### SUB: COLLEGE DEVELOPMENT COMMITTEE (CDC) MEETING

**This is to inform all the members of the College Development Committee (CDC) that the third meeting for the academic year 2022-2023 is scheduled to be conducted on Friday, November 25th, 2022 at 02:00 pm at 1<sup>st</sup> Floor conference hall of L.S. Raheja School of Architecture, Raheja Education Complex, Kher Nagar, Bandra East to transact the following agenda**

1. Read and approve minutes of meetings of the second CDC meeting for academic year 2022-23, held on 19th August 2022 at L.S. Raheja School of Architecture
2. Appraise the members on academic progress for academic session 2022-23
  - a. End of odd semester examination for all classes
  - b. Declaration of results for odd semesters and ATKT examinations
  - c. Admissions for First year B. Arch Academic year 2022-2023
3. Appraise the members on the preparation for Aakar 2022-2023.
4. Appraise the members on the status of NASA participation in NASA Convention 2022.
5. Appraise the members on the approach to the NAAC application.
6. Appraise members regarding on functioning of all statutory committees
7. Appraise the members on the number of cancellations of admissions and vacancies (if any) for all programs.
8. Appraise the members on new staff appointments (if any) against vacancies.
9. Appraise the members on details of internships for the B. Arch and B. VOC (ID) programs for academic year 2022-2023.
10. Appraise on the schedule and itinerary of the International study tour
11. To discuss reports of the Internal Quality Assurance Committee (IQAC) appraise the members on the recommendations of the IQAC.
12. Any other matter with the permission of the chair

Ar. M. V. Parab  
Secretary  
College Development Committee

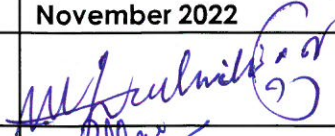
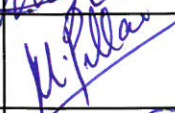
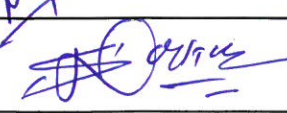

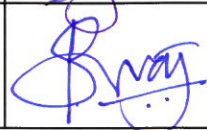
**NOTICE****SUB: COLLEGE DEVELOPMENT COMMITTEE MEETING (2022-2023)**

Dear Members,

You are hereby informed that the third meeting of the College Development Committee of the institute is scheduled to be conducted on Friday, 25th November 2022 at 02:00 pm at 1<sup>st</sup> Floor conference hall of L.S. Raheja School of Architecture, Raheja Education Complex, Kher Nagar, Bandra East.

You are requested to attend the meeting. Kindly acknowledge the receipt of the attached Notice by signing against your name in the table below.

Sr. No.	Name	Designation	Received Notice for CDC meeting scheduled on 25th November 2022
1	<b>Mr. S. N. Wadhvani</b> (President, Bombay Suburban & Craft Education society)	Ex-Officio chairperson	<i>S. N. Wadhvani</i>
2	<b>Mr. Arvind Tiwari</b> (Hon. Gen. Sec., Bombay Suburban & Craft Education society)	Secretary of Management	<i>A. Tiwari</i>
3	<b>Ar. D.D. Bhagwat</b> (Practicing Architect)	Nominee of the Management from the Industry	<i>D. D. Bhagwat</i>
4	<b>Mr. Conrad D'souza</b> (Principal, SRIHM)	Nominee of the Management from the Education Field	<i>C. D'souza</i>
5	<b>Ar. Amol Shimpi</b> (Practicing Architect & Alumni)	Nominee of the Management from the Research Field	<i>A. Shimpi</i>
6	<b>Ms. Radha Ambekar</b> (NGO)	Nominee of the Management from Social Service Field	<i>R. Ambekar</i>
7	<b>Ar. Mandar Parab</b> (Principal, LRSOA)	Member Secretary	<i>M. Parab</i>
8	<b>Ar. Anmol Warang</b> (Asso. Prof. LRSOA)	IQAC Coordinator	<i>A. Warang</i>
9	<b>Ar. Amit Valsangkar</b> (HOD. B.Voc. ID)	Head of Department nominated by the Principal	<i>A. Valsangkar</i>
10	<b>Ar. Sachin Prabhu</b> (Professor, LRSOA)	Member	<i>S. Prabhu</i>
11	<b>Ar. Meghana Patil</b> (Asso. Professor, LRSOA)	Member	<i>M. Patil</i>

Sr. No.	Name	Designation	Received Notice for CDC meeting scheduled on 25th November 2022
12	<b>Ar. Umesh Pachigar</b> (Visiting Faculty, LSRSOA)	Member	
13	<b>Ar. Mridula Pillai</b> (Asst. Professor LSRSOA)	Member	
14	<b>Mr. Santosh Narkar</b> (Off. Spdt.)	Non- teaching Employee	
15	<b>Mr. Rohit Jain</b> (President, Student Council)	Student Representative	
16	<b>Mr. Srivibhu Viraj Amudalpally</b> (G.Sec. Student Council)	Student Representative	



**Ar. Mandar V. Parab**

Member Secretary

College Development Committee

Enclosure : Notice informing of College Development Committee meeting to be conducted on Friday, 25th November 2022.



**College Development Committee 2022-23**

3rd Meeting for Academic Year 2022-23

**Minutes of Meeting**

Meeting No.	Day & Date	Time	Venue
03 (Academic Year 2022-23)	Friday, 25th November 2022	02:00 pm	1st Floor, Conference Room, LRSOA

The following Committee members were present for the meeting:

- Mr. S N Wadhvani
- Mr. Arvind Tiwari
- Ar. D.D. Bhagwat
- Mr. Conrad D'souza
- Ar. Amol Shimpi
- Ms. Radha Ambekar
- Ar. Mandar Parab
- Ar. Anmol Warang
- Ar. Amit Valsangkar
- Ar. Sachin Prabhu
- Ar. Umesh Pachigar
- Ar. Meghana Patil
- Ar. Mridula Pillai
- Mr. Santosh Narkar
- Mr. Rohit Jain
- Mr. Srivibhu Viraj Amudalpally

Attendees Absent: None

Mr. S. N. Wadhvani chaired the meeting. The meeting commenced as the quorum was present. The Chairperson asked Member Secretary, Principal Ar. Mandar Parab to proceed with the agenda.

**Agenda No. 1**      ***Read and approve minutes of meetings of the second CDC meeting for academic year 2022-23, held on 19th August 2022 at L.S. Raheja School of Architecture***

Minutes of the second CDC meeting for the Academic year 2022-2023 conducted on 19th August 2022 were read by the Member Secretary and accepted with no further changes or edits.

**Resolution No. 1** Be it and it is hereby, **RESOLVED** that the minutes of the meetings of the College Development Committee held on Friday, 19th August 2022 are confirmed and approved. Then minutes were signed by the Ex Officio Chairperson and Member Secretary.

**Agenda No. 2** ***Appraise the members on academic progress for academic session 2022-23***

***a. End of odd semester examination for all classes***

***b. Declaration of results for odd semesters and ATKT examinations***

***c. Admissions for First year B. Arch Academic year 2022-2023***

Professor, Ar. Sachin Prabhu appraised the members that all the regular and ATKT examinations and Viva-voce examinations for odd semesters (except Semester 3) were conducted in the second and third week of October 2022, with the last working day for odd semesters being 21st October 2022.

He assured the members that the results were under process and would be displayed by mid November 2022. He also informed the members that Semester 3 examinations were scheduled for the second week of December 2022.

Member Secretary appraised the members of the CDC that classes had begun on 7th November 2022 for all even semesters for all programs. He further clarified that Semester 1 admission process for B. Arch are scheduled for November 2022 and the institute shall begin classes after 6th December 2022 as per schedule released by the DTE.

**Agenda No. 3** ***Appraise the members on the preparation for Aakar 2022-2023.***

Professor, Ar. Sachin Prabhu informed the members of the theme 'Avant Garde' for Aakar 2022-2023. He assured the CDC that all the working teams under various heads had budgeted the expenditure and were now in the stages of finalization of vendors/ suppliers and other details for the events. He also introduced the proposed workshops, seminars and sport events during the fest.

Chairperson encouraged and stated that he looked forward to a grand event like each year.

Senior faculty Ar. Umesh Pachigar offered to invite famous choreographer Mr. Sandip Soparrkar for conducting a workshop for the students of the institute during Aakar.

**Agenda No. 4**      ***Appraise the members on the status of NASA participation in NASA Convention 2022.***

The Member Secretary invited NASA incharge Ar. Neeta Sarode to appraise the CDC members on NASA participation by the institute in NASA convention 2022. Ar. Neeta Sarode informed the members that NASA competitions had begun in September 2022. The dates and details of all competitions were however yet to be released. The dates of the convention were also not yet finalized by the NASA body. She further informed the members that based on the expected submission dates of competitions the institution was providing the necessary infrastructure, support and mentorship as and when necessary. Secretary of Management, Mr. Arvind Tiwari congratulated the students and staff team for their persistent and sincere efforts each year for NASA.

**Agenda No. 5**      ***Appraise the members on the approach to the NAAC application.***

Member Secretary informed the CDC that the institute had received notification from the University of Mumbai informing that all institutes affiliated with the University will have to apply for NAAC accreditation at the earliest.

IQAC coordinator, Ar. Anmol Warang briefed the committee on the Institute's intentions to apply for NAAC accreditation by the end of the Academic year. He also presented the work that had been done thus far with respect to the documentation and administrative processes necessary for the intended IIQA submission.

Chairperson and Secretary of Management, stressed on a systematic and targeted approach to completion of NAAC accreditation. They also extended and assured management support and guidance as and when needed.

They also gave directions to Member Secretary and IQAC Coordinator to evaluate the budgetary provisions that shall be necessary for NAAC completion. The members made a note of the progress of the NAAC preparation and praised the efforts of the NAAC team.

**Agenda No. 6**      ***Appraise members regarding on functioning of all statutory committees***

Senior Professor, Ar. Sachin Prabhu appraised the members that meetings of the IQAC, Internal Complaints Committee (ICC), Anti Ragging Committee (ARC) and Reserved Category Committee (RCC) were conducted as per schedule and no cases were registered under any of the grievance committees.

- Agenda No. 7**      ***Appraise the members on the number of cancellations of admissions and vacancies (if any) for all programs.***  
Non teaching employee, Office Superintendent Mr. Santosh Narkar appraised members that three cancellations were done in B. Arch (1 in First year, 1 in Second year and 1 in third year) and three admission cancellations (2 in first year and 1 in second year) were done in B. Voc (ID).
- Agenda No. 8**      ***Appraise the members on new staff appointments (if any) against vacancies.***  
Ar. Meghana Patil, appraised the members on the faculty vacancies and interview process conducted in November 2022. One faculty was identified for B. Arch Assistant post and one faculty was identified in Govt. IDD department. One administrative staff member was also identified and appointed.
- Agenda No. 9**      ***Appraise the members on details of internships for the B. Arch and B.VOC (ID) programs for academic year 2022-2023.***  
IQAC coordinator appraised the members of CDC that the internship semesters for B. Arch and B. Voc (ID) programs began from 1st November 2022. This internship would be for a minimum period of 16 weeks and would conclude in a Viva-voce examination. The students' log books had been handed over to the students for filling in their daily work logs. The faculty were ensuring that all students had found appropriate internships.
- Agenda No. 10**      ***Appraise on the schedule and itinerary of the International study tour***  
The Member Secretary informed the CDC that the Student Council along with the faculty team have scheduled an International study tour to Dubai from 13th February 2023 and the selected tour operator is in the process of finalizing the bookings and the Visa for all participants. He also appraised the members on the Insights lecture series Dubai edition that the faculty will be organizing when the team would be in Dubai with stalwarts like Ar. Ashok Korgaonkar.

**Agenda No. 11**      **To discuss reports of the Internal Quality Assurance Committee (IQAC) appraise the members on the recommendations of the IQAC.**

The IQAC report was read and members were appraised of the recommendations of the IQAC conducted on 18th November 2022 by the IQAC coordinator.

- Cognizance of the dip in pass percentages in the previous academic year and corrective measures applied have been presented to CDC.
- Individual class academic reviews conducted and improvisations suggested.
- Academic audit report for Odd Semester A.Y. 2022-2023 presented to the CDC.

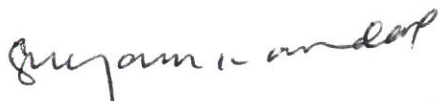
**Agenda No. 12**      **Any other matter with the permission of the chair**

**Agenda No. 12a**      **Insights - Masterclass by Ar. Hafeez Contractor**

Member Secretary informed the CDC, that as a part of Masterclass series Ar. Hafeez Contractor is being invited as a guest speaker. The organizing committee intends to conduct the event in the second or third week of February 2023.

**Agenda No. 12b**      **Tentative dates for Degree Distribution Ceremony for Graduating batch of 2022.**

Ms. Mridula Pillai informed the committee about a possible delay in the Degree Distribution Ceremony 2022 (usually organized in January every year), due to delay in receiving final Degree certificates from University of Mumbai. She informed that the event can only be planned as and when the certificates are received.

  
**Mr. Shyam Wadhvani**  
Chairperson

  
**Ar. Mandar Parab**  
Member Secretary


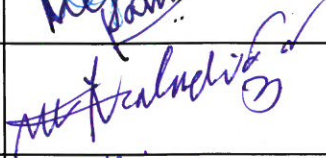
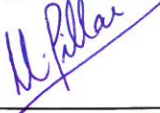

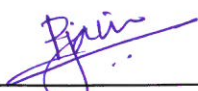
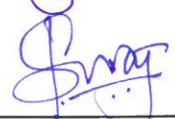


**College Development Committee 2022-23**  
3rd Meeting for Academic Year 2022-23

MEETING NO.	DAY & DATE	VENUE	TIME
3 Academic Year 2022-23	Friday 25th November 2022	1st floor Conference Room LSR SOA	2:00PM

List of Members in the College Development Committee 2022-23:

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4	<b>Mr. Conrad D'souza</b> (Principal, SRIHM)	Nominee of the Management from the Education Field	
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9	<b>Ar. Amit Valsangkar</b> (HOD. B.Voc. ID)	Head of Department nominated by the Principal	
10	<b>Ar. Sachin Prabhu</b> (Professor, LSR SOA)	Member	

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**Ar. Mandar V. Parab**  
 Member Secretary