

Reference: LSR/CDC/2019-2020/04
14th February, 2020

NOTICE

SUB: COLLEGE DEVELOPMENT COMMITTEE (CDC) MEETING

This is to inform all the members of the College Development Committee (CDC) that the fourth meeting for the academic year 2019-2020 is scheduled to be conducted on Friday, 21st February, 2020 at 02:00 pm at 1st Floor conference hall of L.S. Raheja School of Architecture, Raheja Education Complex, Kher Nagar, Bandra East to transact the following agenda

1. Read and approve minutes of meetings of the third CDC meeting for academic year 2019-2020, held on 29th November, 2019 at L.S. Raheja School of Architecture
2. Appraise the members on academic progress for academic session 2019-2020
 - a. End of even semester examination for all classes
 - b. Defaulting students in each even semester
3. Appraise the members of the Degree Distribution Ceremony for graduating batches of 2018-2019.
4. Appraise members regarding on functioning of all statutory committees
5. Appraise the members on the number of cancellations of admissions and vacancies (if any) for all programs.
6. Appraise the members on new staff appointments against vacancies in 2019-2020 (if any).
7. Discuss and approve infrastructural upgradation and changes during the summer break (if any)
8. To discuss reports of the Internal Quality Assurance Committee (IQAC) appraise the members on the recommendations of the IQAC.
9. Any other matter with the permission of the chair



Ar. M. V. Parab
Secretary
College Development Committee



Acknowledgement of Notice

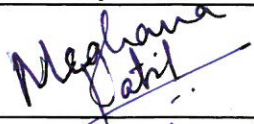
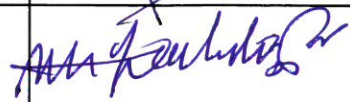
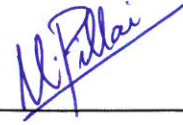


SUB: COLLEGE DEVELOPMENT COMMITTEE MEETING (2019-2020)

Dear Members,

You are hereby informed that the fourth meeting of the College Development Committee of the institute is scheduled to be conducted on Friday, 21st February 2020 at 02:00 pm at 1st Floor conference hall of L.S. Raheja School of Architecture, Raheja Education Complex, Khernagar, Bandra East.

You are requested to attend the meeting. Kindly acknowledge the receipt of the attached Notice by signing against your name in the table below.

Sr. No.	Name	Designation	Received Notice for CDC meeting scheduled on 21st February 2020
1	Mr. S. N. Wadhvani (President, Bombay Suburban & Craft Education society)	Ex-Officio chairperson	
2	Mr. Arvind Tiwari (Hon. Gen. Sec., Bombay Suburban & Craft Education society)	Secretary of Management	
3	Ar. D.D. Bhagwat (Practicing Architect)	Nominee of the Management from the Industry	
4	Mr. Conrad D' Souza (Principal, SRIHM)	Nominee of the Management from the Education Field	
5	Ar. Amol Shimpi (Practicing Architect & Alumni)	Nominee of the Management from the Research Field	
6	Ar. Mandar Parab (Principal, LSRSOA)	Member Secretary	
7	Ar. Anmol Warang (Asso. Prof, LSRSOA)	IQAC Coordinator	
8	Ar. Urmila Rajadhyaksha (HOD. M. Arch (Landscape))	Head of Department nominated by the Principal	
9	Ar. Arvind Khanolkar Professor (Design Chair) , LSRSOA)	Member	

Sr. No.	Name	Designation	Received Notice for CDC meeting scheduled on 21st February 2020
10	Ar. Meghana Patil (Asso. Professor, LSRSOA)	Member	
11	Ar. Umesh Pachigar (Visiting Faculty, LSRSOA)	Member	
12	Ar. Mridula Pillai (Asst. Professor LSRSOA)	Member	
13	Mr. Dashrath Kurtadkar (Off. Spdt.)	Non- teaching Employee	
14	Mr. Rushikesh Gawde (President, Student Council)	Student Representative	
15	Mr. Saunak Mitra (G.Sec. Student Council)	Student Representative	



Ar. Mandar V. Parab

Member Secretary

College Development Committee

Enclosure : Notice informing of College Development Committee meeting to be conducted on Friday, 21st February 2020.

**College Development Committee 2019-2020**

4th Meeting for Academic Year 2019-2020

Minutes of Meeting

Meeting No.	Day & Date	Time	Venue
04 (Academic Year 2019-20)	Friday, 21st February 2020	02:00 pm	1st Floor, Conference Room, LSR SOA

The following Committee members were present for the meeting:

- Mr. S. N. Wadhvani
- Mr. Arvind Tiwari
- Ar. D. D. Bhagwat
- Mr. Conrad D'souza
- Ar. Amol Shimpi
- Ar. Mandar Parab
- Ar. Anmol Warang
- Ar. Urmila Rajadhyaksha
- Ar. Arvind Khanolkar
- Ar. Meghana Patil
- Ar. Umesh Pachigar
- Ar. Mridula Pillai
- Mr. Dashrath Kurtadkar
- Mr. Rushikesh Gawde
- Mr. Saunak Mitra

Attendees Absent: None

Mr. S. N. Wadhvani chaired the meeting. Member Secretary introduced and welcomed new members Ar. D. D. Bhagwat and Mr. Conrad D' Souza to the committee.

Mr. S. N. Wadhvani appraised the committee that Mr. K. B. Abhinchandani had passed away on 30th November 2019 and Ar. D. D. Bhagwat had been selected by the management as a representative from the Industry. He further informed Dr. R. A. Heredia had resigned and was no longer working at SRBS and Mr. Conrad D'souza from SRIHM had been appointed as a management representative from the educational field. He requested all members to stand and maintain two minutes silence as a mark of respect in memory of Mr. K.B. Abhinchandani.

The meeting commenced as the quorum was present. The Chairperson asked Member Secretary, Principal Ar. Mandar Parab to proceed with the agenda for the meeting.

Agenda No. 1 ***Read and approve minutes of meetings of the third CDC meeting for academic year 2019-2020, held on 29th November, 2019 at L.S. Raheja School of Architecture***

Minutes of the third CDC meeting for the Academic year 2019-2020 conducted on 29th November 2019 were read by the Member Secretary and accepted with no further changes or edits.

Resolution No. 1 Be it and it is hereby, **RESOLVED** that the minutes of the meetings of the College Development Committee held on Friday, 29th November 2019 are confirmed and approved. Then minutes were signed by the Ex Officio Chairperson and Member Secretary.

Agenda No. 2 ***Appraise the members on academic progress for academic session 2019-2020***

- a. End of even semester examination for all classes***
- b. Defaulting students in each even semester***

The IQAC Coordinator, Ar. Anmol Warang appraised the members that all the examinations and Viva-voce examinations for even semesters (except Semester 2) shall be conducted in the first and second week of April 2020. He informed the members that Semester 2 examinations were scheduled for the first week of May 2020.

Member Secretary appraised the members of the CDC that classes will conclude on 30th March 2020 for Semester 4, Semester 6 and Semester 10 for B. Arch program and Semester 2 and Semester 4 for B. Voc (ID) program. A final list of defaulter students and students not eligible for end semester examinations will be displayed and parents will be notified from 2nd April 2020.

Agenda No. 3 ***Appraise the members of the Degree Distribution Ceremony for graduating batches of 2018-2019.***

Assistant Professor, Ar. Mridula Pillai informed the Degree distribution ceremony for 73 students of B. Arch program and 6 students of M. Arch (Landscape) program was conducted on 24th January 2020. She proudly mentioned that this was the first graduating batch of the M. Arch (Landscape) program.

Agenda No. 4 ***Appraise members regarding on functioning of all statutory committees***

The Member secretary appraised the members that meetings of the IQAC, Internal Complaints Committee (ICC), Anti Ragging Committee (ARC) and Reserved Category Committee (RCC) were conducted as per schedule.

Agenda No. 5 ***Appraise the members on the number of cancellations of admissions and vacancies (if any) for all programs.***

Non teaching employee, Office Superintendent Mr. Dashrath Kurtadkar appraised members on the total cancellations in the B. Arch program in all years and the M. Arch program in the first year.

Agenda No. 6 ***Appraise the members on new staff appointments against vacancies in 2019-2020 (if any).***

The Member Secretary appraised the members no new staff had been appointed or resigned since the previous CDC meeting on 29th November 2019.

Agenda No. 7 ***Discuss and approve infrastructural upgradation and changes during the summer break (if any)***

The Member secretary informed the members that the Institute was planning upgradation and repairs of chairs and drawing boards in the summer break. He informed that some of the board stands needed to be repaired and the work for the same would be completed before the students resume college in June 2020. The Secretary of Management requested to quantify the equipment in need of repairs and upgrade in each classroom and generate a cohesive budget for the same. He suggested that quotations be requested at the earliest from vendors so that further process of finalizing vendors can begin.

Resolution No. 2 Be it and it is hereby, **RESOLVED** that L.S. Raheja School of Architecture shall upgrade its seating stools, drawing boards and drawing stands as and where needed.

Agenda No. 8 ***To discuss reports of the Internal Quality Assurance Committee (IQAC) appraise the members on the recommendations of the IQAC.***

The IQAC report was read and members were apprised of the recommendations of the IQAC conducted on 7th February 2020 by the IQAC coordinator. IQAC during the meeting conducted the following reviews

- End of even semester examination schedule
- Event report of workshop by Spanish architect Ar. Fernando Menis, titled Hatching Mumbai.
- Suggestion and discussion of initiating a research and design cell for the Institute.

The Member Secretary sincerely thanked the management and their unconditional support in organizing the workshop Hatching Mumbai. The Secretary of Management appreciated the initiation of a Research and Design cell for the Institute. He hoped that this will greatly add value to the teaching learning process at the Institute.

Agenda No. 09 Any other matter with the permission of the chair

Agenda No. 8a ***Aakar highlights and event report***

The Member Secretary invited Professor, Ar. Sachin Prabhu, to appraise the Aakar 2019 report. He presented the highlights of the event. He thanked the Chairperson, for gracing the Exhibition inauguration and Academic prize distribution ceremony. He updated the committee on the status of payments and the overall budgeted expenditure versus actual expenditure of the event.

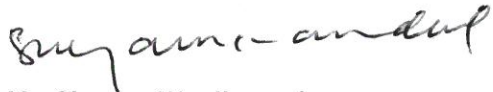
Agenda No. 9b ***Summer break for students and faculty***

The Member Secretary appraised the committee that all semesters will conclude on or before 10th May 2020. He put up the proposal for summer break for the faculty after this period.


Resolution No. 3 Be it and it is hereby, **RESOLVED** that L.S. Raheja School of Architecture shall have a summer break for students and staff of B. Arch program from 15th May 2020 to 29th May 2020 only. College shall resume for staff on 1st June 2020.

Agenda No. 9c *Appraise on student achievements*

The Member Secretary presented the achievements of Ms. Rukaiya Lakdawal and Mr. Hrishikesh Jalkote in Ethos acumen architecture quiz competition 2020. This event was held in Pune on 31st Jan 2020 and the students won the competition.



Mr. Shyam Wadhvani
Chairperson



Ar. Mandar Parab
Member Secretary


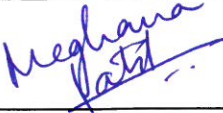
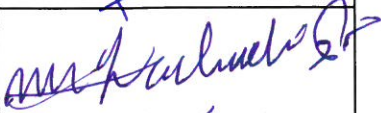
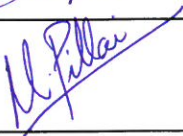

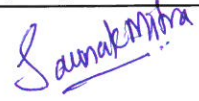
**College Development Committee 2019-2020**

4th Meeting for Academic Year 2019-2020

MEETING NO.	DAY & DATE	VENUE	TIME
4 Academic Year 2019-2020	Friday 21st February 2020	1st floor Conference Room LSRSA	2:00PM

List of Members in the College Development Committee 2019-2020:

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Ar. Mandar V. Parab
Member Secretary