

INTERNAL QUALITY ASSURANCE COMMITTEE REPORT FOR AY 2023-2024:

The Internal Quality Assurance committee is formulated and functioning as per norms mandated by the Mumbai University. The Institutional Internal Quality Assurance Cell ensures equal and valuable participation of teachers and students across all departments of the institute in enhancing the teaching - learning processes initiated by the Institute. The IQAC also ensures quality in teaching - learning processes by integrating extra and co-curricular activities with the curriculum. Standardisation of documents and documentation processes has been initiated as the first step towards effective quality management.

Since formation of the IQAC (2018) and its core initiatives, firstly a process for generation of a formal feedback system from students, alumni, employers, parents and teachers has been initiated. The feedback system is designed to evaluate the strengths and weaknesses of the current syllabus, and analytically propose suitable enhancements and variations to ensure effective teaching. A separate feedback system to evaluate effective deliverance of learning schemes and quality of teachers has also been initiated. The obtained feedback is to be evaluated at the end of every month and a consolidated end of semester report to be provided to IQAC for review and suitable action. This feedback system aims at ensuring timely completion of syllabus as well as to generate a parameter for appraisal for the teaching faculty and upgradation of teaching infrastructure in the institute.

As part of the initiative many improvement measures have been initiated for standardisation of documents and documentation processes, appointment and appraisal systems for teaching staff, profession centric field visits, study trips and course development.

The IQAC meets at regular intervals to assess the quality of all activities conducted at L. S. Raheja School of Architecture. Annual reports of the IQAC are presented to the College Development Committee in the CDC meetings.




The composition of the IQAC is as follows:

DESIGNATION	NAME
De-facto Chairperson	Ar. Mandar Parab, <i>Principal, LSRSOA</i>
IQAC Coordinator	Ar. Anmol Warang, <i>Associate Professor, LSRSOA</i>
Representative Of The Management	Mr. Arvind Tiwari, <i>Hon.Gen Sec - Bombay Suburban Art & Craft Education Society</i>
Nominee From Local Society	Ar. M.D. Chande, <i>Member CHB</i>
Nominee From Stakeholders / Alumni	Ar. Geevith Tidiyanth, <i>Visiting faculty / Alumnus, LSRSOA & Practising Architect</i>
Senior Teacher	Ar. Sachin Prabhu, <i>Professor, LSRSOA</i>
	Ar. Uttara Nalawade, <i>Associate Professor, LSRSOA</i>
	ID. Kaustubh Khanolkar, <i>HOD B.Voc, LSRSOA</i>
Teacher	Ar. Mridula Pillai, <i>Assistant Professor, LSRSOA</i>
Senior Administrative Officer	Mr. Sacchin Sawant, <i>Office Superintendent, LSRSOA</i>
Student Representative	Mr. Nimit Gada, <i>President, Students Council</i>

INITIATIVES BY IQAC in the past academic year

- **PREPARATION OF ANNUAL ACADEMIC REPORTS**

- Analysis of academic performance
 - Adherence to course objectives
 - Adherence to academic calendar and teaching plans
 - Overview of co-curricular and extracurricular activities and its importance in overall growth of student community
- Analysis of examination results
 - Pass percentages
 - Overall CGPA evaluation
 - Ensuring adherence to University schedule and guideline for conducting examinations



- **ACADEMIC AUDIT**

- The academic audit for the previous year (2022-2023) was audited by external auditors. One of them is a practising Architect and the other an established Academician.
- The recommendations of the Academic Audit were discussed with the IQAC.
- Improvisations and inclusions for improvements were discussed and implemented.

- **PREPARATION OF ANNUAL CALENDAR**

- Preparation of academic schedule - teaching schedules, upgradation slots, exam slots, etc
- Preparation of academic time - table as per university and COA norms
- The Annual Calendar henceforth must reflect all co curricular and extra curricular activities.

- **SATISFACTION SURVEYS**

- Student Satisfaction Surveys: conducted to understand students perception, and analyse inadequacies and provide suggestive modes of improvement
- Stakeholder Surveys: Feedback is taken from employers, alumni, parents and teachers to receive suggestions for improvement in teaching - learning process and for overall growth of the institute
- Staff surveys: Feedback is taken from all staff (including teachers) to understand human resource and employee satisfaction levels
- Student satisfaction surveys must be collected for the Visiting faculty from the year 2023-2024.

- **STAFF APPRAISAL**

- Self-appraisal forms were circulated to all teachers.
- Analysis of student feedback was linked to the appraisal, along with all other information from the self appraisal.
- All teachers went through the process of an interview with the Principal and Senior teachers to understand responsibilities, achievements and areas of improvement



- **STUDY TRIPS AND FIELD VISITS**
 - Curation of study trips - finalisation of locations, objectives to be achieved during visits, schedule based on academic calendars
 - Field visits to various under-construction projects, special buildings (Hotels, Hospitals, etc) to provide first hand experience to students about various aspects of Built Environment, viz, Building Design, Construction Technology, Building Services, Components of buildings, etc
 - Curation of international study trips to expose students to inspiring architects and their work in various cities of the world.

- **SLOW LEARNERS PROGRAMME**
 - Additional academic guidance to students requiring support. Specific mentors are allotted (subject-wise) and regular updates are taken about progress of the said students.
 - It is recommended that the Slow learners program be improvised to be able to identify slow learners before they default in subjects. This will reduce the chances of students getting an ATKT in internal sessionals at the end of the semester.
 - It is recommended that a decentralised approach may allow for better monitoring of each class. The Standard procedures to be outlined for implementation in the next Academic year.

- **INDUSTRY ASSOCIATIONS**
 - M.O.U. (s) with industry players for continued associations for up to date industry information.

- **OTHER COLLABORATIONS**
 - M.O.U. (s) with Organisations/ NGOs and other agencies to facilitate well rounded exposure and knowledge dissipation for the students.

- **INTERNSHIPS AND JOB PLACEMENTS**
 - **Placement drive** was conducted in June 2023. It is recommended to conduct a placement drive for internships as well. Through personal interactions by teachers with alumni and other professionals, many students were placed in highly reputed organisations

Santosh

Shilpa



ACTION TAKEN by IQAC

● REVIVE AND RESTRUCTURE WORKING OF SLOW LEARNERS PROGRAM

- It has been noted by the IQAC that inspite of the Slow learners program, this Academic year saw a rise in the number of Internal Sessional defaulters.
- The IQAC will evaluate the Slow learners program and suggest changes to be implemented at the beginning of the next academic year.

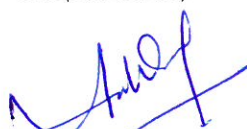
● INCLUDE VALUE ADDED COURSES AS A PART OF THE ACADEMIC YEAR

- With the growing emphasis on holistic and multi disciplinary learning as a part of the NEP, the IQAC will work on incorporating Value Added Courses for languages in the coming Academic year. The Language courses may help the students in their Postgraduate applications. A form has been circulated in the student body to collect initial interest and suggestions for topics for Value added courses.

● COLLABORATIONS

- The IQAC shall work towards increasing collaborations with other industry players, Institutes and organisations. With that in mind, a collaboration has been initiated with Red Dot Foundation for participation opportunities in various seminars and workshops arranged by them. These workshops and seminars cover a wide range of topics from Democracy to Inclusivity, from Sexual Harassment to gender acceptance. The collaboration also included Rainbow Circles Initiative to encourage and foster LGBTQIA+ campuses. The Institute shall look at expanding the collaborations with other educational Institutions.

Prepared by



Ar. Anmol Warang
IQAC coordinator



Approved by



Ar. Mandar Parab
Principal