College Development Committee 2024-25

3rd Meeting for Academic Year 2024-25

Minutes of Meeting

Meeting No.	Day & Date	Time	Venue
03 (Academic Year 2024-25)	Tuesday, 14th February 2025	03:00 pm	1st Floor, Conference Room, LSRSOA

The following Committee members were present for the meeting:

- Mr. S. N. Wadhwani
- Mr. Arvind Tiwari
- Ar. D.D. Bhagwat
- Mr. Conrad D'souza
- Ar. Amol Shimpi
- Ar. Nilesh Mahale
- Ar. Mandar Parab
- Ar. Meghana Patil
- ID. Kaustubh Khanolkar
- Ar. Milind Amle
- Ar. Sachin Prabhu
- Ar. Anuj Gudekar
- Ar. Mridula Pillai
- Mr. Sacchin Sawant
- Nakul Gajjar
- Prathamesh Mahajan
- Lucky Talreja

Attendees Absent:

Mr. S. N. Wadhwani chaired the meeting. The meeting commenced as the quorum was present. The Chairperson asked Member Secretary, Principal Ar. Mandar Parab to proceed with the agenda for the meeting. He welcomed the committee members and began with the agenda for the meeting.

1

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Agenda No. 1

Read and approve minutes of meetings of the second CDC meeting for academic year 2024-25, held on 10th December, 2024 at L.S. Raheja School of Architecture

Minutes of the second CDC meeting for the Academic year 2024-25 conducted on 10th December 2024 were read by the Member Secretary and accepted with no further changes or edits.

Resolution No. 1

Be it and it is hereby, **RESOLVED** that the minutes of the meetings of the College Development Committee held on Friday, 10th December 2024 are confirmed and approved. Then minutes were signed by the Ex Officio Chairperson and Member Secretary.

Agenda No. 2

Update the members on the re-appeal of NAAC grade received after the Peer Team Visit (PTV).

IQAC coordinator, Ar. Meghana Patil apprised the members that submission on repeal was submitted and acknowledged by the NAAC on 20th December 2024. The institution was given an opportunity to clarify the contested criteria through an online meet attended by the expert panel of NAAC, on 7th January 2025. A submission of the same was scheduled for 19th of February 2025.

Agenda No. 3

Successful Aarohan, inaugural sports event of LSRSoA conducted from 18th till 24th of December 2024.

Ar. Sachin Prabhu, member and head of the Aarohan invited Ar. Sachin Vedak and Ar. Mildred Jose, committee heads for the event, who apprised the members of the sports included in the inaugural Aarohan-conducted from 18th till 24th of December 2024. Students and the faculty members participated and enjoyed team and solo sports and claimed the event to be a great success.

Agenda No. 4

Successful Aakar and Alankar, the annual exhibition , academic awards and the musical and Band-Night respectively conducted from 20th till 26th of January 2025.

Ar. Sachin Prabhu, member and head of the Aakar, Alankar apprised the members of the schedule of the two events. He further highlighted and appreciated the Insights lecture series (Aakar edition) by the Chief Guest Ar. Yatin Pandya. The exhibition of the students annual academics as well as the extra curricular was appreciated by the guests and the visitors (inclusive of the student's parents, alumni etc).

Agenda No. 5

Appraise the high-tea event for the alumni- LSRSoAAA

Ar. Mandar Parab, Member Secretary appraised the CDC committee of a High-Tea event hosted by the institute in collaboration with LSRSOAAA on the Friday, 24th January 2025.
Alumni and the veteran teachers of the institution graced the event by their presence. They visited the exhibition halls and interacted with the students and teachers, sharing their insights and a few anecdotes from their experience. It was heartening to see the support of the alumni and the organising committee to help bridge the gap across different generations and school of thoughts.
As a respect and gratitude towards the senior faculty members (Veterans) the alumni association felicitated them with a plaque and a certificate of appreciation.

Agenda No. 6

Appraise the member on appointment of teaching staff for B.Arch and B.Voc ID.

Ar. Mandar Parab, Member Secretary appraised the CDC committee of the COA Ratification, for the newly appointed faculty members. This was conducted on 10th of January 2025 where, Ar. Ketan Kimmatkar from Nagpur was the COA nominee While Ar. Anooj Vakil was appointed as industry expert and Mr. Arvind Tiwari as a representative of the institute's management for the said procedure.

Below mentioned is the list of the full-time faculty members who were were scrutinized of the process-

- Ar. Anisha Joshi, Assistant Professor
- Ar. Rahul Walimbe, Assistant Professor
- Ar. Chaitanya Karanjavkar, Assistant Professor

It was further appraised that during the time of the meeting B.Arch had 2 vacancies for the post of Associate Professors, while B.Voc ID had 1 vacancy for the post of Associate Professor. The procedure to fill the above mentioned vacancies was currently in process.

Agenda No. 7

Appraise members regarding functioning of all statutory committees.

Ar. Mandar Parab, Member Secretary, appraised the CDC committee with the receipt of 'Extension of Approval Fee' for the B.Arch degree course paid to the Council of Architecture.

Meetings of various college committees have been conducted and minutes of the meetings were prepared and signed.

Agenda No. 8

Appraise members regarding the participation for National Association of Students of Architecture (NASA).

The Member Secretary invited NASA incharge Ar. Neeta Sarode to appraise the CDC members on the intended NASA participation by the institute in NASA (academic year 2024-25). Ar. Neeta Sarode informed the members that the NASA contingent of LSRSoA has successfully participated and submitted the entries for GRIHA trophy, Short Film Trophy and Reubens Trophy in addition to CPK

trophy, LIK trophy, MSL Trophy, Writing Architecture Trophy, Annual NASA Design Competition, Adaptive Reuse Trophy (theses were appraised in the previous CDC Meeting- 02 conducted on 10th December 2024.

Agenda No. 9

Discuss reports of the Internal Quality Assurance Committee (IQAC) appraise the members on the recommendations of the IQAC.

The IQAC report was read and members were apprised of the recommendations of the IQAC conducted on **7th February 2024** by the IQAC coordinator. IQAC during the meeting conducted the following reviews

- Review of the semester 1 examination schedule and declaration for the Semester 1 (AY 2024-25)
- Schedule for the ATKT examinations for B.Arch and B.Voc (ID) was discussed and approved.
- Schedule of end of semester- Even Semesters (AY 2024-25) was discussed and approved by the Chairperson.
- A comprehensive report of the Annual Academic and Cultural event- Aakar (January 2025) was presented. The event was declared successful for its coordination and efficiency.
- The report of Odd Semesters (AY 2024-25) was presented by the examination committee. It was noted that there was a considerable improvement in pass percentage as compared to previous academic years.
- Discussion regarding hosting and scheduling of the COA TTP by the institute titled, 'Decolonizing Education in Architecture'.
- Discussion on the Extra-curricular competitions by B. Arch and B.Voc(ID), where the teams were congratulated for participation and winning in NASA and SIDCA competitions respectively.

- Schedule of the Degree Distribution ceremony was discussed. It was noted that owing to re-call of the Degree Certificates by the University of Mumbai the hosting of the ceremony was postponed and subject to the institute receiving the corrected certificates.
- As per the suggestions received during the PTV - NAAC the IT department, identified and presented a budget for the state of the art computers. In addition, establishing a FAB-LAB was being discussed by the team.
- The scheduleFIrst Year's Study trip was shared by the IQAC coordinator. The itinerary was praised for its combination of exposure to traditional and modern architectural practices along with Documentation of Mana, Pattambi, Kerala.
  The Ex-Officio chairperson congratulated and appreciated the team for their continued efforts at quality education and improvement. He hoped that the team continued with their stellar academic performance for years to come.
- Based on the recommendation as received during the NAAC PTV and the follow-up of the audits, it was decided to upgrade the computer lab with state of the art computers. A quotation for the same was called for from the competent agencies.
- In addition, it was decided to set up a fab-lab with inclusion of a '3D Printing Machine', necessary approvals were procured from the management and request of quotations was sent to the competent agency.

Agenda No. 10

Appraise members with implementation of ERP for the academic year 2024-25

With permission of the Exofficio Chairperson, the Member Secretary appraised that the ERP implementation has been successful with the attendance module as well importing of the data for Even Semesters (semesters 4,6,8 and 10)- with an exception of the semester 2 which was to commence in the month of February 2025. Currently the results for the Odd Semesters of AY-2024-25 were

collated manually and updated onto the ERP Database for result generation.

Agenda No. 11

Any other matter with the permission of the chair.

With no further Agenda to discuss, the Member Secretary thanked everyone for attending the meeting and the Meeting concluded.

Mr. Shyam Wadhwani
Chairperson

Ar. Mandar Parab
Member Secretary
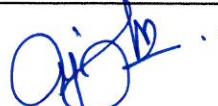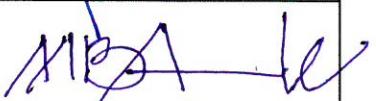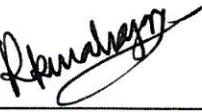
College Development Committee 2024-25

3rd Meeting for Academic Year 2024-25

MEETING NO.	DAY & DATE	VENUE	TIME
3 Academic Year 2024-25	Friday 14th February 2025	1st floor Conference Room LSRSOA	3:00PM

List of Members in the College Development Committee 2024-25:

Sr. No.	Name	Designation	Attendance ~~Notice for~~ CDC meeting scheduled on 28th June 2024
1	**Mr. S. N. Wadhwani** (President, Bombay Suburban & Craft Education society)	Ex-Officio chairperson	*(signature)*
2	**Mr. Arvind Tiwari** (Hon. Gen. Sec., Bombay Suburban & Craft Education society)	Secretary of Management	*(signature)*
3	**Ar. D.D. Bhagwat** (Practicing Architect)	Nominee of the Management from the Industry	*(signature)*
4	**Mr. Conrad D'souza** (Principal, SRIHM)	Nominee of the Management from the Education Field	*(signature)*
5	**Ar. Amol Shimpi** (Practicing Architect & Alumni)	Nominee of the Management from the Research Field	*(signature)*
6	**Ar. Nilesh Mahale** (NGO)	Nominee of the Management from Social Service Field	*(signature)*
7	**Ar. Mandar Parab** (Principal, LSRSOA)	Member Secretary	*(signature)*
8	**Ar. Meghana Patil** (Asso. Prof, LSRSOA)	IQAC Coordinator	*(signature)*
9	**Ar. Kaustubh Khanolkar** (HOD. B.Voc. ID)	Head of Department nominated by the Principal	*(signature)*

Sr. No.	Name	Designation	Attendance ~~Notice for~~ CDC meeting scheduled on 28th June 2024
10	**Ar. Sachin Prabhu** (Professor , LSRSOA)	Member	
11	**Ar. Anuj Gudekar** (Asso. Professor, LSRSOA)	Member	
12	**Ar. Milind Amle** (Prof. Design Chair, LSRSOA)	Member	
13	**Ar. Mridula Pillai** (Asst. Professor LSRSOA)	Member	
14	**Mr. Sachin Sawant** (Off. Spdt.)	Non- teaching Employee	
15	**Mr. Nakul Gajjar** (President, Student Council)	Student Representative	
16	**Mr. Prathamesh Mahajan** (G.Sec. Student Council- B'Arch)	Student Representative	
17	**Mr. Lucky Talreja** (G.Sec. Student Council- B'Voc-ID)	Student Representative	

Ar. Mandar V. Parab
Member Secretary
College Development Cell (CDC)