

**College Development Committee 2024-25**4<sup>th</sup> Meeting for Academic Year 2024-25**Minutes of Meeting**

Meeting No.	Day & Date	Time	Venue
04 (Academic Year 2024-25)	Tuesday, 28 <sup>th</sup> April 2025	03:00 pm	1 <sup>st</sup> Floor, Conference Room, LSRSOA

The following Committee members were present for the meeting:

- Mr. S. N. Wadhwani
- Mr. Arvind Tiwari
- Ar. D.D. Bhagwat
- Mr. Conrad D'souza
- Ar. Amol Shimpi
- Ar. Nilesh Mahale
- Ar. Mandar Parab
- Ar. Meghana Patil
- ID. Kaustubh Khanolkar
- Ar. Milind Amle
- Ar. Sachin Prabhu
- Ar. Anuj Gudekar
- Ar. Mridula Pillai
- Mr. Sacchin Sawant
- Nakul Gajjar
- Prathamesh Mahajan
- Lucky Talreja

Attendees Absent:

Mr. S. N. Wadhwani chaired the meeting. The meeting commenced as the quorum was present. The Chairperson asked Member Secretary, Principal Ar. Mandar Parab to proceed with the agenda for the meeting. He welcomed the committee members and began with the agenda for the meeting.

#### Agenda No. 1

*Read and approve minutes of meetings of the third CDC meeting for academic year 2024-25, held on 14<sup>th</sup> February, 2025 at L.S. Raheja School of Architecture*

Minutes of the third CDC meeting for the Academic year 2024-25 conducted on 14<sup>th</sup> February 2025 were read by the Member Secretary and accepted with no further changes or edits.

#### Resolution No. 1

Be it and it is hereby, **RESOLVED** that the minutes of the meetings of the College Development Committee held on Friday, 14<sup>th</sup> February 2025 are confirmed and approved. Then minutes were signed by the Ex Officio Chairperson and Member Secretary.

#### Agenda No. 2

*Update the members on the Grade received after re-appeal against the grade awarded by the PTV.*

Ar. Mandar Parab, Member Secretary, appraised the CDC committee of the receipt of the Grade B (with increase in marks, but within the prescribed range of the Grade B of NAAC) post the re-appeal against the grade awarded by the PTV in August '24.

#### Agenda No. 3

*Appraise the member on appointment of teaching staff for B.Arch and B.Voc ID*

Ar. Mandar Parab, Member Secretary appraised the CDC committee of appointment of the below mentioned faculty members against vacancy after receiving the applications and Lecture Delivery Evaluations -

- 1) Ar. Maria Simon, Assistant Professor - B.Arch
  - 2) Ar. Rasika Haval, Assistant Professor - B.Arch
  - 3) Ms. Pratibha Parmekar, Assistant Professor- B.Arch
- With these three appointments the B.Arch Course has three vacancies i.e, one for the Associate Professor and three for the post of Assistant Professor. The committee was apprised that a decision was made to move away from the post of

adjunct faculty, it should consider full-time faculty to facilitate the quorum with contribution in academic and administrative tasks.

- Whilst, B. Voc ID course has a vacancy for the post of Associate Professor.
- Applications received for the vacancies mentioned above are in process.

#### **Agenda No. 4**

***Appraise the members of institutes successful hosting of CoA TTP titled, "Decolonizing Education in Architecture".***

- Ar. Mandar Parab, Member Secretary, appraised the CDC committee about successful hosting on the CoA TTP titled, 'Decolonizing Education in Architecture'. This was curated and co-ordinated by Ar. Swanand Mahashabde, Assoc. Professor and Ar. Charvi Kamat, Asst. Professor.
- Ar. Neeta Sarode, Asst. Professor and Ar. Deepa Desai, Asst Professor, was part of the illustrious speakers invited for the CoA TTP.
- The TTP was conducted from 3rd till 7th of March 2025. It was co-hosted online by the CoA.
- The TTP received a good response and was appreciated for its content and the expertise of the speakers.
- With excellent feedback and appreciation received the institute intends to continue hosting the TTP in collaboration with CoA for the academic year 2025-26.

#### **Agenda No. 5**

##### ***Appraise the members on upgrading the computer lab.***

- Ar. Mandar Parab, Member Secretary, appraised the CDC committee about the purchase of 10 state of the art computers for the computer lab.
- It was brought to attention to committee members that one machine with the recommended specification was procured, tested by the faculty members from B. Arch and B.Voc ID courses. And on satisfaction on its performance the remainder of the order was given a nod of approval.
- It was also discussed that the institute will gradually replace the remainder of the computers from the computer lab.
- Purchase of rendering and computer aided modelling softwares to be purchased and installed in the computer labs at the beginning of the academic year 2025-26.

#### **Agenda No. 6**

##### ***Appraise the members on procurement of the 3D Printing Machine.***

Ar. Anuj Gudekar, member of the committee appraised the committee the receipt of purchase of the Elegoo Neptune 4 Max (3D printer )along with 4 reels (1 Kg each)of the PLA filaments from the vendor.

The delivery of the same was received on 21st of April 2025.

#### **Agenda No. 7**

##### ***Appraise members regarding functioning of all statutory committees.***

Meetings of various college committees have been conducted and minutes of the meetings were prepared and signed.

#### **Agenda No. 8**

##### ***Appraise members regarding the participation for National Association of Students of Architecture (NASA).***

The Member Secretary invited NASA incharge Ar. Neeta Sarode to appraise the CDC members on the intended NASA participation by the institute in NASA (academic year 2024-25). Ar. Neeta Sarode informed the members that the NASA contingent of LSRSoA is presently working on submissions of HUDCO Trophy, Ethos Trophy, Christopher Benninger Gold Medal Trophy and Reubens Trophy in addition to the trophies appraised in the CDC Meetings- 02 & 03.

## Agenda No. 9

### ***Discuss reports of the Internal Quality Assurance Committee (IQAC) appraise the members on the recommendations of the IQAC.***

- Internal sessionals for the semester (4,6,10) for the AY 2024-25 were compiled by the respective class in-charges and status of paper checking was appraised by Ar. Sachin Prabhu to the committee.
- He further appraised that the viva -voce for the subject head Professional Practise of Semester 8 (AY-2024-25) has been scheduled for 6th of June 2025.
- A draft list of returning students for the Even Semesters (AY 2025-26) was presented in accordance with the University of Mumbai ordinances for admissions of the respective semesters.
- Interview process for the admissions against cancellation for semester 3 and 5 were in process
- The institute successfully hosted a COA TTP titled, 'Decolonizing Education in Architecture'.
- Time-Table, academic calendar and faculty allotment for the AY 2025-26 were in process.
- Degree Distribution Ceremony for the (AY 2023-24) has been scheduled for B.Voc ID and B.Arch in the month of June '25.
- Computer Lab was upgraded with 10 new state of the art computers in the month of March '25.
- The 3D Printing Machine "ELEGOO Neptune 4 MAX" and 4 Reels (1 Kg each of PLA Filament) was procured by the institution in the month of April '25.

#### **Agenda No. 10**

##### ***Appraise members with implementation of ERP for the academic year 2024-25***

With permission of the Exofficio Chairperson, the Member Secretary appraised that the ERP implementation has been successful with the attendance module as well importing of the data for all the Even Semesters (semesters 2,4,6,8 and 10).

The results for the Even semesters (Semester 4) of AY-2024-25 were collated manually and updated onto the ERP Database for result generation. Semester 2 and 8 examinations are scheduled for the last week of May '25 and 1st week of June '25 respectively.

The COs, POs mapping and admission procedure related data is currently in the process for the AY-2024-25.

#### **Agenda No. 11**

##### ***Any other matter with the permission of the chair.***

With no further Agenda to discuss, the Member Secretary thanked everyone for attending the meeting and the Meeting concluded.



**Mr. Shyam Wadhwani**  
Chairperson



**Ar. Mandar Parab**  
Member Secretary



**College Development Committee 2024-25**


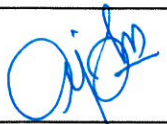
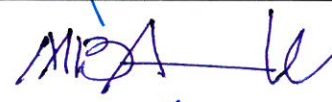
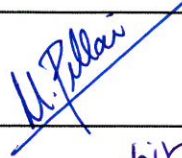
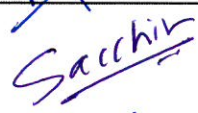
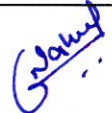

4th Meeting for Academic Year 2024-25

MEETING NO.	DAY & DATE	VENUE	TIME
4 Academic Year 2024-25	Friday 28th April 2025	1st floor Conference Room LSR SOA	3:00PM

List of Members in the College Development Committee 2024-25:

Sr. No.	Name	Designation	Attendance Notice for CDC meeting scheduled on 28 <sup>th</sup> April 2025
1	<b>Mr. S. N. Wadhwani</b> (President, Bombay Suburban & Craft Education society)	Ex-Officio chairperson	<i>Singam - andeale</i>
2	<b>Mr. Arvind Tiwari</b> (Hon. Gen. Sec., Bombay Suburban & Craft Education society)	Secretary of Management	<i>A. Tiwari</i>
3	<b>Ar. D.D. Bhagwat</b> (Practicing Architect)	Nominee of the Management from the Industry	<i>Ar. D.D. Bhagwat</i>
4	<b>Mr. Conrad D'souza</b> (Principal, SRIHM)	Nominee of the Management from the Education Field	<i>Conrad D'souza</i>
5	<b>Ar. Amol Shimpi</b> (Practicing Architect & Alumni)	Nominee of the Management from the Research Field	<i>Ar. Amol Shimpi</i>
6	<b>Ar. Nilesh Mahale</b> (NGO)	Nominee of the Management from Social Service Field	<i>Ar. Nilesh Mahale</i>
7	<b>Ar. Mandar Parab</b> (Principal, LSR SOA)	Member Secretary	<i>Ar. Mandar Parab</i>
8	<b>Ar. Meghana Patil</b> (Assoc. Prof, LSR SOA)	IQAC Coordinator	<i>Meghana Patil</i>
9	<b>Ar. Kaustubh Khanolkar</b> (HOD, B.Voc. ID)	Head of Department nominated by the Principal	<i>Ar. Kaustubh Khanolkar</i>

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Sr. No.	Name	Designation	Attendance Notice for CDC meeting scheduled on 28 <sup>th</sup> April 2025
10	<b>Ar. Sachin Prabhu</b> (Professor, LSRSOA)	Member	
11	<b>Ar. Anuj Gudekar</b> (Assoc. Professor, LSRSOA)	Member	
12	<b>Ar. Milind Amle</b> (Prof. Design Chair, LSRSOA)	Member	
13	<b>Ar. Mridula Pillai</b> (Asst. Professor LSRSOA)	Member	
14	<b>Mr. Sachin Sawant</b> (Off. Spdt.)	Non- teaching Employee	
15	<b>Mr. Nakul Gajjar</b> (President, Student Council)	Student Representative	
16	<b>Mr. Prathamesh Mahajan</b> (G.Sec. Student Council- B'Arch)	Student Representative	
17	<b>Mr. Lucky Talreja</b> (G.Sec. Student Council- B.Voc-ID)	Student Representative	



**Ar. Mandar V. Parab**

Member Secretary

College Development Cell (CDC)